



## ANAPHYLAXIS MANAGEMENT POLICY

### **Rationale:**

Victorian government schools are child safe environments. Our schools actively promote the safety and wellbeing of all students, and all staff are committed to protecting students from abuse or harm in the school environment, in accordance with their legal obligations including child safe standards.

The key to prevention of anaphylaxis in schools is knowledge of those students who have been diagnosed at risk, awareness of triggers (allergens), and prevention of exposure to these triggers. Partnerships between schools and parents are important in ensuring that certain foods or items are kept away from the student while at school.

### **Aims:**

- To provide, as far as practicable, a safe and supportive environment in which students at risk of anaphylaxis can participate equally in all aspects of each student's schooling.
- To raise awareness about anaphylaxis and the school's anaphylaxis management policy in the school community
- To engage with parents/carers of students at risk of anaphylaxis in assessing risks and to develop risk-minimisation strategies and management strategies for each student.
- To ensure that each staff member has adequate knowledge about allergies and anaphylaxis and about the school's policy and procedures in responding to an anaphylactic reaction.

### **Implementation:**

The principal will ensure that an individual management plan is developed, in consultation with the student's parents, for any student who has been diagnosed by a medical practitioner as being at risk of anaphylaxis.

The individual anaphylaxis management plan will be in place as soon as practicable after the student enrolls and, where possible, before their first day of school.

The principal will be responsible for ensuring that a communication plan is developed to provide information to all staff, students and parents about anaphylaxis and the school's anaphylaxis management policy.

Procedures for developing an individual anaphylaxis management plan, and a communication plan will be attached to this policy as an appendix.

All staff will be briefed once each semester by a staff member who has up to date anaphylaxis management training on:

- the school's anaphylaxis management policy

- the causes, symptoms and treatment of anaphylaxis
- the identities of students diagnosed at risk of anaphylaxis and the location of their medication
- how to use an auto adrenaline injecting device
- the school's first aid and emergency response procedures

### **STAFF TRAINING AND EMERGENCY RESPONSE**

Teachers and other school staff members who conduct classes in which students at risk of anaphylaxis attend, or give instruction to students at risk of anaphylaxis, must have up-to date training in anaphylaxis management.

At other times while the student is under the care or supervision of the school, including excursions, yard duty, camps and special event days, the principal must ensure that there is a sufficient number of staff present with up-to-date training in anaphylaxis management.

The principal will identify the school staff to be trained, based on a risk assessment. Training will be provided to these staff members as soon as practicable after the student enrolls. Wherever possible, training will take place before the student's first day at school. Where this is not possible, an interim plan will be developed in consultation with the parents.

The school's first aid procedures and each student's emergency procedures plan (ASCIA Action Plan) will be followed when responding to an anaphylactic reaction.

### **Evaluation:**

This policy will be reviewed every three years by School Council.

RATIFIED BY COLLEGE COUNCIL

\_\_\_\_\_ Date: June, 2019 College  
Council President

Review Date: June, 2021